



British Independent Retailers Association

In partnership with



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# Retail membership application form

Please complete all sections of this application form in BLOCK CAPITALS and return to Membership Department, British Independent Retailers Association (Bira), 225 Bristol Road, Edgbaston, Birmingham, B5 7UB. Alternatively, complete the form online at bira.co.uk.

**Internal use only:**

Membership Number

Source

## Business details

Business name:.....Trading name (if different):.....

Date established:.....Company Registration No.:.....

Business address:.....

County:.....Postcode:.....

Tel:.....Mobile:.....Fax:.....

Business email:.....Web address:.....

Twitter handle: @.....Facebook page: /.....

Annual turnover (most recent year ex VAT): £..... No. of outlets inc. principle location:.....  
(Please provide full details of all branches separately)

No. of employees:..... (including working Proprietors, Partners and Directors)

Company type (tick one):  Ltd  Partnership  LLP  Sole Trader  Other (please specify):.....

## Current providers:

Business insurance:.....Renewal date:.....

Telecoms:.....Electricity:.....

Gas:.....Card payments:.....

Business banking:.....Auto enrolment provider:.....

## Your details

Title:.....Forename:.....Surname:.....DOB:.....

Your position:.....Your email:.....

## Home details (please include home address of one Proprietor, Partner or Director)

Title:.....Forename:.....Surname:.....

Home Address:.....

County:.....Post Code:.....

Tel:.....Mobile:.....Email:.....

Please send all correspondence to:  Business address  Home address

**Please note we will contact you for additional information as required.**

## Retail membership details

To be eligible for retail membership your company must be trading as a retailer from a business rated shop, showroom, warehouse or yard and sign a declaration to this effect (this membership application form constitutes such a declaration), and undertake to comply with the Constitution and Rules of Bira, along with the trading Terms & Conditions.

Please tell us your main product type:.....

## Your member benefits

Please indicate below which services are of particular interest to you and your business:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Legal protection       | <input type="checkbox"/> Buying group           | <input type="checkbox"/> Loans & Savings    |
| <input type="checkbox"/> Card processing rates  | <input type="checkbox"/> Auto enrolment pension | <input type="checkbox"/> Business insurance |
| <input type="checkbox"/> Business banking rates | scheme  |   |

## Turnover

- |   |  |
|---|--|
| <input type="checkbox"/> Up to £200,000         | <input type="checkbox"/> £1,000,001 to £3,000,000  |
| <input type="checkbox"/> £200,001 to £500,000   | <input type="checkbox"/> £3,000,001 to £10,000,000 |
| <input type="checkbox"/> £500,001 to £1,000,000 | <input type="checkbox"/> Over £10,000,000          |

## Rates will return to the usual Bira membership rates after the fifth year of membership

Annual turnover may be checked against Companies House records. All membership fees are subject to VAT at 20% and all membership periods are for 12 months and run from the first day of the month in which membership commences.

## Bira members' privacy policy

The information provided will be used to administer your membership of Bira and any divisions, subsidiary companies and all third parties (henceforth referred to as "the Group"), manage your access to membership benefits, including those provided by subsidiary companies and all third parties, and provide you with information (by post, fax, email, telephone or SMS) which we believe may be of interest or benefit. Your business name, trading location and contact details may also be included in any listing of members produced by the Group on its websites, in the members' handbook or summary of members issued to Members or Associate Members of the Group. By paying your membership subscription you accept the above.

## General Data Protection Regulation (GDPR) 2016

Bira and all subsidiary companies and all divisions comply with the requirements of the General Data Protection Regulation (GDPR) 2016. For information about the data we hold on you or to amend that data, please contact the Membership Subscriptions Team Leader, Bira, 225 Bristol Road, Edgbaston, Birmingham, B5 7UB.

## Authorisation

Signature



Date

.....

...../...../.....

NB: The signatory above must be a Director/Partner/Owner with suitable authority to sign for or on behalf of the organisation.

## Contact us

-  0800 028 0245
-  membership@Bira.co.uk
-  Bira.co.uk